

Class – IX
REVISED SYLLABUS
(For the Session of 2020-21 Only)
Elements of Business
(THEORY)

1. **Introductory** : Meaning and scope of business
2. **Channels of distribution** : Types and functions of wholesaler and retailer
3. **Course of Business Transactions** : Buying and selling of goods, enquiries and quotations, general terms of sale, quality, price, packing, delivery, transfer of ownership and payments
4. **Mercantile Agents**: Kinds of agents and their functions, commission agents
5. **Warehousing and storekeeping**: Meaning, functions and kinds
6. **Transportation of goods**: rail, road, sea and air transport, comparative merits