

**2025-2026**

**VOCATIONAL SUBJECTS (HIGH SCHOOL- Class 9 & 10)**

**IT-ITeS (052)**

*(Domestic Data Entry Operator-SSC/Q2212)*

**TOTAL MARKS- 100 (30 (Theory) + 50 (Practical) + 20 (Internal Assessment))**

<b>Class- 9</b>	
<b>THEORY: 2 Hrs.</b>	<b>30 Marks</b>
<b>Part A</b>	<b>Employability Skills</b>
	Unit 1: Communication Skills-I
	Unit 2: Self-management Skills-I
	Unit 3: Information and Communication Technology (ICT) Skills-I
	Unit 4: Entrepreneurial Skills-I
	Unit 5: Green Skills-I
	<b>08 Marks</b>
<b>Part B</b>	<b>Vocational Skills</b>
	Unit 1 : Introduction to IT-ITeS Industry
	Unit 2 : Data Entry and Keyboarding Skills
	Unit 3 : Digital Documentation
	Unit 4 : Electronic Spreadsheet
	Unit 5 : Digital Presentation
	<b>22 Marks</b>
<b>PRACTICAL</b>	<b>50 Marks</b>
<b>INTERNAL ASSESSMENT</b>	<b>20 Marks</b>
	<b>TOTAL 100 Marks</b>
<b>Class- 10</b>	
<b>THEORY: 2 Hrs.</b>	<b>30 Marks</b>
<b>Part A</b>	<b>Employability Skills</b>
	Unit 1: Communication Skills-II
	Unit 2: Self-management Skills-II
	Unit 3: Information and Communication Technology (ICT) Skills-II
	Unit 4: Entrepreneurial Skills-II
	Unit 5: Green Skills-II
	<b>08 Marks</b>
<b>Part B</b>	<b>Vocational Skills</b>
	Unit 1: Digital Documentation (Advanced) using Libre Office Writer.
	Unit 2: Electronic Spreadsheet (Advanced) using Libre Office Calc.
	Unit 3: Database Management System using Libre Office Base.
	Unit 4: Maintain Health, Safety and Secure Working Environment
	<b>22 Marks</b>
<b>PRACTICAL</b>	<b>50 Marks</b>
<b>INTERNAL ASSESSMENT</b>	<b>20 Marks</b>
	<b>TOTAL 100 Marks</b>

**2025-2026****AUTOMOTIVE (053) (Automotive Service Technician- ASC/Q1401)****TOTAL MARKS- 100 (30 (Theory) + 50 (Practical) + 20 (Internal Assessment))**

<b>Class- 9</b>		
<b>THEORY: 2 Hrs.</b>		<b>30 Marks</b>
<b>Part A</b>	<b>Employability Skills</b>	<b>08 Marks</b>
	Unit 1: Communication Skills-I	
	Unit 2: Self-management Skills-I	
	Unit 3: Information and Communication Technology (ICT) Skills-I	
	Unit 4: Entrepreneurial Skills-I	
	Unit 5: Green Skills-I	
<b>Part B</b>	<b>Vocational Skills</b>	<b>22 Marks</b>
	Unit 1: History and Evolution of Automobiles	
	Unit 2: Various types of Automobiles	
	Unit 3: Major Systems & Components of an Automobile	
	Unit 4: Road Safety	
	Unit 5: Automobile and Environment	
	Unit 6: Introduction to Vehicle Maintenance & Servicing	
	Unit 7: Innovations & Developments in Automobiles	
<b>PRACTICAL</b>		<b>50 Marks</b>
<b>INTERNAL ASSESSMENT</b>		<b>20 Marks</b>
<b>TOTAL</b>		<b>100 Marks</b>
<b>Class- 10</b>		
<b>THEORY: 2 Hrs.</b>		<b>30 Marks</b>
<b>Part A</b>	<b>Employability Skills</b>	<b>08 Marks</b>
	Unit 1: Communication Skills-II	
	Unit 2: Self-management Skills-II	
	Unit 3: Information and Communication Technology (ICT) Skills-II	
	Unit 4: Entrepreneurial Skills-II	
	Unit 5: Green Skills-II	
<b>Part B</b>	<b>Vocational Skills</b>	<b>22 Marks</b>
	Unit 1 : Automobile and its components	
	Unit 2 : Tools	
	Unit 3 : Vehicle Servicing	
	Unit 4 : Customer sales care	
	Unit 5 : Innovation and Development	
<b>PRACTICAL</b>		<b>50 Marks</b>
<b>INTERNAL ASSESSMENT</b>		<b>20 Marks</b>
<b>TOTAL</b>		<b>100 Marks</b>

2025-2026

RETAIL (054)

(Store Operations Assistant- RAS/Q0101)

TOTAL MARKS- 100 (30 (Theory) + 50 (Practical) + 20 (Internal Assessment))

Class- 9	
<b>THEORY: 2 Hrs.</b>	
<b>30 Marks</b>	
<b>Part A</b>	<b>Employability Skills</b>
	Unit 1: Communication Skills-I
	Unit 2: Self-management Skills-I
	Unit 3: Information and Communication Technology (ICT) Skills-I
	Unit 4: Entrepreneurial Skills-I
	Unit 5: Green Skills-I
	08 Marks
<b>Part B</b>	<b>Vocational Skills</b>
	Unit 1: Introduction to Retailing
	Unit 2: Receiving and Storage of Goods
	Unit 3: Stock Levels in Storage
	Unit 4: Customer Service
	22 Marks
<b>PRACTICAL</b>	
<b>50 Marks</b>	
<b>INTERNAL ASSESSMENT</b>	
<b>20 Marks</b>	
<b>TOTAL</b>	
<b>100 Marks</b>	
Class- 10	
<b>THEORY: 2 Hrs.</b>	
<b>30 Marks</b>	
<b>Part A</b>	<b>Employability Skills</b>
	Unit 1: Communication Skills-II
	Unit 2: Self-management Skills-II
	Unit 3: Information and Communication Technology (ICT) Skills-II
	Unit 4: Entrepreneurial Skills-II
	Unit 5: Green Skills-II
	08 Marks
<b>Part B</b>	<b>Vocational Skills</b>
	Unit 1: Retail Store Operations
	Unit 2: Delivery of Goods
	Unit 3: Health and Safety Measures
	Unit 4: Work in Team & Organization
	22 Marks
<b>PRACTICAL</b>	
<b>50 Marks</b>	
<b>INTERNAL ASSESSMENT</b>	
<b>20 Marks</b>	
<b>TOTAL</b>	
<b>100 Marks</b>	

**TOURISM & HOSPITALITY (057) (Housekeeping Trainee/Attendant)**  
**TOTAL MARKS- 100 (30 (Theory) + 50 (Practical) + 20 (Internal Assessment))**

<b>Class- 9 THEORY: 2 Hrs.</b>		<b>30 Marks</b>
<b>Part A</b>	<b>Employability Skills</b>	<b>08 Marks</b>
	Unit 1: Communication Skills-I	
	Unit 2: Self-management Skills-I	
	Unit 3: Information and Communication Technology (ICT) Skills-I	
	Unit 4: Entrepreneurial Skills-I	
	Unit 5: Green Skills-I	
<b>Part B</b>	<b>Vocational Skills</b>	<b>22 Marks</b>
	Unit 1: Introduction to Tourism and Hospitality Industry	
	Unit 2: Classification of Areas in the Hospitality Industry	
	Unit 3: Preparing for Manual Housekeeping- I	
	Unit 4: Preparing for Manual Housekeeping- II	
	Unit 5: Manual Cleaning of Floors, Washrooms and Restrooms	
	Unit 6: Cleaning of Furniture Surfaces and Upholstery	
	Unit 7: Maintaining a Neat and Tidy Area	
	Unit 8: Collection and Disposal of Waste	
<b>PRACTICAL</b>		<b>50 Marks</b>
<b>INTERNAL ASSESSMENT</b>		<b>20 Marks</b>
<b>TOTAL</b>		<b>100 Marks</b>
<b>Class- 10 THEORY: 2 Hrs.</b>		<b>30 Marks</b>
<b>Part A</b>	<b>Employability Skills</b>	<b>08 Marks</b>
	Unit 1: Communication Skills-II	
	Unit 2: Self-management Skills-II	
	Unit 3: Information and Communication Technology (ICT) Skills-II	
	Unit 4: Entrepreneurial Skills-II	
	Unit 5: Green Skills-II	
<b>Part B</b>	<b>Vocational Skills</b>	<b>22 Marks</b>
	Unit 1: Clean Pantry and Canteen Area	
	Unit 2: Maintaining Reports, Records and Documentation	
	Unit 3: Communicate with Customers and Colleagues	
	Unit 4: Etiquette and Hospitable Conduct	
	Unit 5: Gender and Age Sensitive Service Practices	
	Unit 6: Health and Hygiene at Workplace	
	Unit 7: Safety at Workplace	
<b>PRACTICAL</b>		<b>50 Marks</b>
<b>INTERNAL ASSESSMENT</b>		<b>20 Marks</b>
<b>TOTAL</b>		<b>100 Marks</b>

**2025-2026**

**TOURISM & HOSPITALITY (057)- (Food and Beverage Service Trainee- THC/Q0307)**

**TOTAL MARKS- 100 (30 (Theory) + 50 (Practical) + 20 (Internal Assessment))**

<b>Class- 9</b>		
<b>THEORY: 2 Hrs.</b>		<b>30 Marks</b>
<b>Part A</b>	<b>Employability Skills</b>	<b>08 Marks</b>
	Unit 1: Communication Skills-I	
	Unit 2: Self-management Skills-I	
	Unit 3: Information and Communication Technology (ICT) Skills-I	
	Unit 4: Entrepreneurial Skills-I	
	Unit 5: Green Skills-I	
<b>Part B</b>	<b>Vocational Skills</b>	<b>22 Marks</b>
	Unit 1: Introduction to Tourism and Hospitality Industry	
	Unit 2: Classification of Catering Industry	
	Unit 3: Preparation for Food and Beverage Service Operations	
	Unit 4: Food and beverage service operation	
	Unit 5: After - dining activities	
	Unit 6: Communication with customers and colleagues	
<b>PRACTICAL</b>		<b>50 Marks</b>
<b>INTERNAL ASSESSMENT</b>		<b>20 Marks</b>
<b>TOTAL</b>		<b>100 Marks</b>
<b>Class- 10 THEORY: 2 Hrs.</b>		
<b>THEORY: 2 Hrs.</b>		<b>30 Marks</b>
<b>Part A</b>	<b>Employability Skills</b>	<b>08 Marks</b>
	Unit 1: Communication Skills-II	
	Unit 2: Self-management Skills-II	
	Unit 3: Information and Communication Technology (ICT) Skills-II	
	Unit 4: Entrepreneurial Skills-II	
	Unit 5: Green Skills-II	
<b>Part B</b>	<b>Vocational Skills</b>	<b>22 Marks</b>
	Unit 1: Customer - Centric Service	
	Unit 2: Etiquette And Hospitable Conduct	
	Unit 3: Gender and Age Sensitive Service Practices	
	Unit 4: IPR of organization and customer	
	Unit 5: Health and Hygiene	
	Unit 6: Safety at Workplace	
	Unit 7: Importance of Language and Communication.	
<b>PRACTICAL</b>		<b>50 Marks</b>
<b>INTERNAL ASSESSMENT</b>		<b>20 Marks</b>
<b>TOTAL</b>		<b>100 Marks</b>

**2025-2026**  
**BEAUTY & WELLNESS (058)**  
*(Assistant Beauty Therapist- BWS/Q0101)*

**TOTAL MARKS- 100 (30 (Theory) + 50 (Practical) + 20 (Internal Assessment))**

<b>Class- 9</b>		
<b>THEORY: 2 Hrs.</b>		<b>30 Marks</b>
<b>Part A</b>	<b>Employability Skills</b>	<b>08 Marks</b>
	Unit 1: Communication Skills-I	
	Unit 2: Self-management Skills-I	
	Unit 3: Information and Communication Technology (ICT) Skills-I	
	Unit 4: Entrepreneurial Skills-I	
	Unit 5: Green Skills-I	
<b>Part B</b>	<b>Vocational Skills</b>	<b>22 Marks</b>
	Unit 1: Beauty and Wellness Industry and Beauty Therapy	
	Unit 2: Manicure, Pedicure and Mehendi	
	Unit 3: Hair Care	
<b>PRACTICAL</b>		<b>50 Marks</b>
<b>INTERNAL ASSESSMENT</b>		<b>20 Marks</b>
<b>TOTAL</b>		<b>100 Marks</b>
<b>Class- 10</b>		
<b>THEORY: 2 Hrs.</b>		<b>30 Marks</b>
<b>Part A</b>	<b>Employability Skills</b>	<b>08 Marks</b>
	Unit 1: Communication Skills-II	
	Unit 2: Self-management Skills-II	
	Unit 3: Information and Communication Technology (ICT) Skills-II	
	Unit 4: Entrepreneurial Skills-II	
	Unit 5: Green Skills-II	
<b>Part B</b>	<b>Vocational Skills</b>	<b>22 Marks</b>
	Unit 1: Basic Skin Care Services	
	Unit 2: Basic Depilation Services	
	Unit 3: Make Up Service	
	Unit 4: Creating a Workplace Impression	
<b>PRACTICAL</b>		<b>50 Marks</b>
<b>INTERNAL ASSESSMENT</b>		<b>20 Marks</b>
<b>TOTAL</b>		<b>100 Marks</b>

2025-2026

AGRICULTURE (060)

(Solanaceous Crop Cultivator- AGR/Q0402

TOTAL MARKS- 100 (30 (Theory) + 50 (Practical) + 20 (Internal Assessment))

Class- 9		
<b>THEORY: 2 Hrs.</b>		<b>30 Marks</b>
<b>Part A</b>	<b>Employability Skills</b>	08 Marks
	Unit 1: Communication Skills-I	
	Unit 2: Self-management Skills-I	
	Unit 3: Information and Communication Technology (ICT) Skills-I	
	Unit 4: Entrepreneurial Skills-I	
	Unit 5: Green Skills-I	
<b>Part B</b>	<b>Vocational Skills</b>	22 Marks
	Unit 1: Introduction to Horticulture	
	Unit 2: Seed selection and seedling production	
	Unit 3: Field preparation and transplanting in Solanaceous Crops	
	Unit 4: Soil Nutrient management in vegetable crops	
	Unit 5: Occupational Health, Hygiene and First Aid Practices	
<b>PRACTICAL</b>		<b>50 Marks</b>
<b>INTERNAL ASSESSMENT</b>		<b>20 Marks</b>
<b>TOTAL</b>		<b>100 Marks</b>
Class- 10		
<b>THEORY: 2 Hrs.</b>		<b>30 Marks</b>
<b>Part A</b>	<b>Employability Skills</b>	08 Marks
	Unit 1: Communication Skills-II	
	Unit 2: Self-management Skills-II	
	Unit 3: Information and Communication Technology (ICT) Skills-II	
	Unit 4: Entrepreneurial Skills-II	
	Unit 5: Green Skills-II	
<b>Part B</b>	<b>Vocational Skills</b>	22 Marks
	Unit 1: Irrigation management in vegetable crops	
	Unit 2: Weed management in vegetable crops	
	Unit 3: Integrated pest and disease management in vegetable crops	
	Unit 4: Harvest and post harvest management in Solanaceous crop	
	Unit 5: Basic Farm Management	
<b>PRACTICAL</b>		<b>50 Marks</b>
<b>INTERNAL ASSESSMENT</b>		<b>20 Marks</b>
<b>TOTAL</b>		<b>100 Marks</b>

**2025-2026**  
**ELECTRONIC & HARDWARE (061)**  
*(Junior Field Technician- Home Appliances- ELE/Q3117)*

**TOTAL MARKS- 100 (30 (Theory) + 50 (Practical) + 20 (Internal Assessment))**

<b>Class- 9</b>		
<b>THEORY: 2 Hrs.</b>		<b>30 Marks</b>
<b>Part A</b>	<b>Employability Skills</b>	<b>08 Marks</b>
	Unit 1: Communication Skills-I	
	Unit 2: Self-management Skills-I	
	Unit 3: Information and Communication Technology (ICT) Skills-I	
	Unit 4: Entrepreneurial Skills-I	
	Unit 5: Green Skills-I	
<b>Part B</b>	<b>Vocational Skills</b>	<b>22 Marks</b>
	Unit 1: Fundamentals of Electrical and Electronics Engineering	
	Unit 2: Installation and Repair and Maintenance of LED and other Lights	
	Unit 3: Work Ethics, Quality, Sustainability and Safety	
<b>PRACTICAL</b>		<b>50 Marks</b>
<b>INTERNAL ASSESSMENT</b>		<b>20 Marks</b>
<b>TOTAL</b>		<b>100 Marks</b>
<b>Class- 10</b>		
<b>THEORY: 2 Hrs.</b>		<b>30 Marks</b>
<b>Part A</b>	<b>Employability Skills</b>	<b>08 Marks</b>
	Unit 1: Communication Skills-II	
	Unit 2: Self-management Skills-II	
	Unit 3: Information and Communication Technology (ICT) Skills-II	
	Unit 4: Entrepreneurial Skills-II	
	Unit 5: Green Skills-II	
<b>Part B</b>	<b>Vocational Skills</b>	<b>22 Marks</b>
	Unit 1: Installation, Repair and Maintenance of Electric Iron	
	Unit 2: Installation, Repair and Maintenance of Electric Fan	
	Unit 3: Installation, Repair and Maintenance of Air Cooler	
<b>PRACTICAL</b>		<b>50 Marks</b>
<b>INTERNAL ASSESSMENT</b>		<b>20 Marks</b>
<b>TOTAL</b>		<b>100 Marks</b>

**2025-2026**  
**PLUMBING (063)**  
*(Assistant Plumber General- PSC/Q0102)*

**TOTAL MARKS- 100 (30 (Theory) + 50 (Practical) + 20 (Internal Assessment))**

<b>Class- 9</b>		
<b>THEORY: 2 Hrs.</b>		<b>30 Marks</b>
<b>Part A</b>	<b>Employability Skills</b>	<b>08 Marks</b>
	Unit 1: Communication Skills-I	
	Unit 2: Self-management Skills-I	
	Unit 3: Information and Communication Technology (ICT) Skills-I	
	Unit 4: Entrepreneurial Skills-I	
	Unit 5: Green Skills-I	
<b>Part B</b>	<b>Vocational Skills</b>	<b>22 Marks</b>
	Unit 1: Introduction to plumbing	
	Unit 2: Tools for plumbing	
	Unit 3: Plumbing material and pipes	
	Unit 4: Measurements and symbols used in Plumbing	
	Unit 5: Pipe fittings, Joints and valves	
<b>PRACTICAL</b>		<b>50 Marks</b>
<b>INTERNAL ASSESSMENT</b>		<b>20 Marks</b>
<b>TOTAL</b>		<b>100 Marks</b>
<b>Class- 10</b>		
<b>THEORY: 2 Hrs.</b>		<b>30 Marks</b>
<b>Part A</b>	<b>Employability Skills</b>	<b>08 Marks</b>
	Unit 1: Communication Skills-II	
	Unit 2: Self-management Skills-II	
	Unit 3: Information and Communication Technology (ICT) Skills-II	
	Unit 4: Entrepreneurial Skills-II	
	Unit 5: Green Skills-II	
<b>Part B</b>	<b>Vocational Skills</b>	<b>22 Marks</b>
	Unit 1: Pipes–Cutting, Threading, Joining, and Testing of Pipelines	
	Unit 2: Plumbing and Sanitary Fixtures	
	Unit 3 : Basic Building Construction	
	Unit 4: Pumps and their Installation	
	Unit 5: Performing various Plumbing related Operations and Procedures	
	Unit 6: Maintaining healthy safe and secure work environment	
<b>PRACTICAL</b>		<b>50 Marks</b>
<b>INTERNAL ASSESSMENT</b>		<b>20 Marks</b>
<b>TOTAL</b>		<b>100 Marks</b>

2025-2026

MULTISKILLING (062)

TOTAL MARKS- 100 (30 (Theory) + 50 (Practical) + 20 (Internal Assessment))

Class- 9		
<b>THEORY: 2 Hrs.</b>		<b>30 Marks</b>
<b>Part A</b>	<b>Employability Skills</b>	08 Marks
	Unit 1: Communication Skills-I	
	Unit 2: Self-management Skills-I	
	Unit 3: Information and Communication Technology (ICT) Skills-I	
	Unit 4: Entrepreneurial Skills-I	
	Unit 5: Green Skills-I	
<b>Part B</b>	<b>Vocational Skills</b>	22 Marks
	Section 1: Gardening, Nursing and Agriculture Technique (10 Units)	
	Section 2: Energy & Environment (15 units)	
	Section 3: Workshop & Engineering Technique(8 units)	
	Section 4: Food Processing Technique(7 units)	
<b>PRACTICAL</b>		<b>50 Marks</b>
<b>INTERNAL ASSESSMENT</b>		<b>20 Marks</b>
<b>TOTAL</b>		<b>100 Marks</b>
Class- 10		
<b>THEORY: 2 Hrs.</b>		<b>30 Marks</b>
<b>Part A</b>	<b>Employability Skills</b>	08 Marks
	Unit 1: Communication Skills-II	
	Unit 2: Self-management Skills-II	
	Unit 3: Information and Communication Technology (ICT) Skills-II	
	Unit 4: Entrepreneurial Skills-II	
	Unit 5: Green Skills-II	
<b>Part B</b>	<b>Vocational Skills</b>	22 Marks
	Section 1: Workshop & Engineering Techniques(10 units)	
	Section 2: Energy & Environment (8Units)	
	Section 3: Gardening, Nursery and Agriculture Techniques (5 Units)	
	Section 4: Personal Health & Hygiene (7 Units)	
<b>PRACTICAL</b>		<b>50 Marks</b>
<b>INTERNAL ASSESSMENT</b>		<b>20 Marks</b>
<b>TOTAL</b>		<b>100 Marks</b>

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